

Sales & Marketing

Are you a part of the sales and marketing industry? You should know what you can claim, as well as what you cannot. Here are all the details you need



Car Expenses

You may be eligible for a tax deduction on vehicle expenses if:

- ✓ You drive from one location to another to go from one job to another. Driving between separate jobs should be on the same day.
- ✓ You only have one employer but you have to drive from one location to another. For instance, you need to meet a client so you have to drive from the office to the other location.
- ✗ There are restrictions when claiming a deduction for car expenses. You cannot claim any trip costs you have incurred when driving from home to work, whether you live nearby or far away. Exceptions are as follows:
 - ✓ Your employer requested that you carry bulky equipment or tools, weighing at least 20kg, to work
 - ✓ The equipment affects how you earn your income
 - ✓ No secure storage was available at work and you needed to pick it up
- ✗ You also cannot claim a deduction for driving costs incurred for work outside business hours, such as going to an event relating to sales or marketing.

Self-Education Expenses

You can claim it if:

- ✓ The course relates to your current job
- ✗ General training or study is not claimable. It should also not help you find a new job.

Clothing Expenses

You can claim it if:

- ✓ Payments you made for mending, buying, or renting uniforms distinctively designed for your job and employer (such as with a logo)
- ✓ Protective clothing you are required to wear for work
- ✗ Business suits and other work attire do not apply.

Work-Related Expenses

If your answer is yes to the following questions, you may be eligible for a deduction:

- ✓ Did you spend your own money for a work-related expense, but you were not reimbursed?
- ✓ Did you buy or pay for something related to your work directly? It should affect how you earn your income.
- ✓ Do you have a record, such as a receipt, providing proof that you paid for the expense?
- ✗ Note that expenses for personal use do not apply.

Travel Expenses

Claimable travel expenses include travelling for an event overnight, such as a sales conference, where you carry out your usual duties. Costs can be any of the following:

- ✓ Fares
- ✓ Hotel accommodation
- ✓ Meals
- ✓ Other expenses

Your employer should not have reimbursed you for you to claim a deduction. The travel should directly be related to your job, meaning it affects how you earn. You should show proof that you went on a job-related trip overnight even when you received a travel allowance from your employer.

Home Office Expenses

Claimable expenses include:

- ✓ Phone calls relating to work
- ✓ Charges from your Internet company
- ✓ Heating and cooling expenses
- ✓ Lighting expenses
- ✓ Equipment worth more than \$300
- ✗ You cannot claim a deduction for rent, mortgage payments, and insurance.

